



HUMANITARIAN PROJECTS INTERNATIONAL INC.

"Giving hope and a future to underprivileged children and people of our world"

Registered Charity No.: CH2173 Incorporation No.: IA39848

ABN: 94 985 402 114

Public Benevolent Institution Deductible Gift Recipient



Mission Statement

Humanitarian Projects International (HPI) is an Australian based, not-for-profit organisation that operates by sending teams of caring volunteer workers wherever needed to relieve poverty and distress, thereby giving hope and a future to orphans and other underprivileged people of the world.

APPLICATION FOR MEMBERSHIP

Membership is free

I,.....Date of Birth:.....
(APPLICANT'S FULL NAME)

of.....
(APPLICANT'S RESIDENTIAL OR POSTAL ADDRESS)

Phone:.....Mobile:.....Email:.....

hereby apply to become a member of the above Association. In doing so, I declare that

- I am not and have not been associated in any way with terrorism or terrorist organisations,
- I am not and have not been involved in or have a criminal record in relation to child sex tourism, child abuse, neglect or exploitation,
- I accept the terms of HPI's Privacy Policy (copy attached) and
- I agree to be bound by the rules of the Association as written into the Constitution (copy available upon request).

Signature:.....

Date:.....

Rule 7 : "An applicant for membership of the association must be proposed by 1 member of the association (the *proposer*) and seconded by another member (the *seconder*)." See extract from the Constitution attached hereto.

PROPOSER:

SECONDER:

Name:.....

Name:.....

Signature:.....

Signature:.....

Date:.....

Date:.....

Insurances

Members are advised that Humanitarian Projects International Inc. has Public Liability Insurance in the amount of \$20 million.

Please return the completed form

<p><u>By Mail to:</u> THE SECRETARY HUMANITARIAN PROJECTS INTERNATIONAL INC. 37 Tibrogargan Dr Beerburrum Qld 4517</p>	<p><u>Scan & Email to:</u> info@humanitarianprojectsinc.com</p>
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INFORMATION for APPLICANTS (extracted from the Constitution)

Rule 7 New membership

- (1) An applicant for membership of the association must be proposed by 1 member of the association (the *proposer*) and seconded by another member (the *seconder*).
- (2) An application for membership must be—
 - (a) in writing; and
 - (b) signed by the applicant and the applicants proposer and seconder; and
 - (c) in the form decided by the management committee.

Rule 8 Membership fees

- (1) The membership fee for each ordinary membership and for each other class of membership (if any)—
 - (a) is the amount decided by the members from time to time at a general meeting; and
 - (b) is payable when, and in the way, the management committee decides.
- (2) A member of the incorporated association who, before becoming a member, has paid the members annual subscription for membership of the unincorporated association on or before a day fixed by the management committee, is not liable to pay a further amount of annual subscription for the period before the day fixed by the management committee as the day on which the next annual subscription is payable.

Rule 9 Admission and rejection of new members

- (1) The management committee must consider an application for membership at the next committee meeting held after it receives—
 - (a) the application for membership; and
 - (b) the appropriate membership fee for the application.
- (2) The management committee must ensure that, as soon as possible after the person applies to become a member of the association, and before the management committee considers the persons application, the person is advised—
 - (a) whether or not the association has public liability insurance; and
 - (b) if the association has public liability insurance—the amount of the insurance.
- (3) The management committee must decide at the meeting whether to accept or reject the application.
- (4) If a majority of the members of the management committee present at the meeting vote to accept the applicant as a member, the applicant must be accepted as a member for the class of membership applied for.
- (5) The secretary of the association must, as soon as practicable after the management committee decides to accept or reject an application, give the applicant a written notice of the decision.

Rule 10 When membership ends

- (1) A member may resign from the association by giving a written notice of resignation to the secretary.
- (2) The resignation takes effect at—
 - (a) the time the notice is received by the secretary; or
 - (b) if a later time is stated in the notice—the later time.
- (3) The management committee may terminate a members membership if the member—
 - (a) is convicted of an indictable offence; or
 - (b) does not comply with any of the provisions of these rules; or
 - (c) has membership fees in arrears for at least 2 months; or
 - (d) conducts himself or herself in a way considered to be injurious or prejudicial to the character or interests of the association.
- (4) Before the management committee terminates a members membership, the committee must give the member a full and fair opportunity to show why the membership should not be terminated.
- (5) If, after considering all representations made by the member, the management committee decides to terminate the membership, the secretary of the committee must give the member a written notice of the decision.

Rule 11 Appeal against rejection or termination of membership

- (1) A person whose application for membership has been rejected, or whose membership has been terminated, may give the secretary written notice of the persons intention to appeal against the decision.
- (2) A notice of intention to appeal must be given to the secretary within 1 month after the person receives written notice of the decision.
- (3) If the secretary receives a notice of intention to appeal, the secretary must, within 1 month after receiving the notice, call a general meeting to decide the appeal.

Rule 12 General meeting to decide appeal

- (1) The general meeting to decide an appeal must be held within 3 months after the secretary receives the notice of intention to appeal.
- (2) At the meeting, the applicant must be given a full and fair opportunity to show why the application should not be rejected or the membership should not be terminated.
- (3) Also, the management committee and the members of the committee who rejected the application or terminated the membership must be given a full and fair opportunity to show why the application should be rejected or the membership should be terminated.
- (4) An appeal must be decided by a majority vote of the members present and eligible to vote at the meeting.
- (5) If a person whose application for membership has been rejected does not appeal against the decision within 1 month after receiving written notice of the decision, or the person appeals but the appeal is unsuccessful, the secretary must, as soon as practicable, refund the membership fee paid by the person.

Rule 13 Register of members

- (1) The management committee must keep a register of members of the association.
- (2) The register must include the following particulars for each member—
 - (a) the full name of the member;
 - (b) the postal or residential address of the member;
 - (c) the date of admission as a member;
 - (d) the date of death or time of resignation of the member;
 - (e) details about the termination or reinstatement of membership;
 - (f) any other particulars the management committee or the members at a general meeting decide.
- (3) The register must be open for inspection by members of the association at all reasonable times.

PRIVACY POLICY

We value you and therefore protecting your privacy is very important to us.

Humanitarian Projects International Inc. (HPI) is bound by the Privacy Act 1988 and adheres to the Australian Privacy Principles in relation to collecting, holding, using, disclosing and allowing access to your personal information. A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at www.aoic.gov.au

Personal information

The information we typically may collect from you is:

- Your name
- Contact information such as email, phone number and mailing address

We may also collect and hold sensitive information of our staff, Board members and volunteers including working with vulnerable people eligibility.

We collect personal information when you provide it via correspondence, email, through our website, on the telephone or verbally.

We will not collect, hold, use or disclose any of your information to any individual or organisation, unless you grant us your consent to do so.

You may remain anonymous or use a pseudonym when you deal with us, however be aware that this may restrict our ability to provide you with a receipt, further information or assist with your inquiry.

We may use your personal information to:

- Process your donation and send you a receipt;
- Keep you updated with information about HPI and its activities;
- Respond to your enquiries, comments or complaints.

You may wish to opt out of communications from HPI and this can be done using the links on our digital communication or by contacting us via the contact details below.

Privacy Policy Complaints and Enquiries

If you have any queries or complaints about our Privacy Policy please contact us via the contact details below:

Postal address: 37 Tibrogargan Dr Beerburrum Qld 4517 Australia

Mobile: 0416 076 461 Website: www.humanitarianprojectsinc.com Email: info@humanitarianprojectsinc.com